



NOTICE OF ANNUAL GENERAL MEETING 2024

THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to any aspect of the proposals referred to in this document or as to the action you should take, you should immediately consult the 2024 AGM Principal Officer at: agm@sachefs.co.za

NOTICE OF PUBLICATION OF FINANCIAL REPORTS

Notice is hereby given that the South African Chefs Association's Financial Statements for the periods of 2022/23 and 2023/24 have been published on the Company's website- www.sachefs.co.za

**South African Chefs Association NPC
(Registration Number 1987/002444/08)
("the Company")
Notice of Annual General Meeting
("Notice")**

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the annual general meeting (AGM) of the members of the Company (subject to any adjournment, postponement or cancellation) through physical and electronic participation at **15:00** on **09 October 2024** at The Wanderers Club, 21 North Street, Illovo, Johannesburg, 2196 and through an electronic link which will be shared after registration, for those who wish to join online and, if deemed fit to pass, without modification, the resolutions as set out in this notice.

Members attending the AGM must bring along together with their **membership card** any of the following identification documents: A South African ID book or Smart ID card, South African Driver's License, or a Passport.

1. RECORD DATE

The record date for determining which members are entitled to receive notice of the annual general meeting is **02 September 2024** and the record date to participate in and vote at the annual general meeting of the Company is **26 September 2024**.

2. ATTENDANCE AND VOTING

2.1 Please note that, in terms of section 62(3)(e) of the Companies Act, 2008 ("the Companies Act") –

2.1.1 a member entitled to attend and vote at the annual general meeting is entitled to appoint a proxy to attend, participate in and vote at the annual general meeting in place of that member and members are referred to the form of proxy attached to this Notice as Annexure A; and

2.1.2 a proxy need not also be a member of the Company.

2.2 Note further that section 63(1) of the Companies Act requires that the annual general meeting participants must provide satisfactory identification and, in this regard, before any person may attend or participate in the annual general meeting –

2.2.1 such person must present reasonably satisfactory identification.

and

2.2.2 the chairperson of the annual general meeting must be reasonably satisfied that the right of that person to participate and vote, either as a member or a proxy for a member, has been reasonably verified.

2.3 Proxy forms must be delivered to the AGM Principal Officer of the annual general meeting at **least 48 (forty-eight) hours** before the commencement of the annual general meeting. Notwithstanding, the AGM Principal Officer shall be entitled to accept proxy forms presented up to the exercise of voting at the annual general meeting.

2.4 The completion of a proxy form by a member entitled to complete such a proxy form, will not preclude such member from attending the annual general meeting in person.

Proxy Form Link:

<https://sachefs.co.za/wpcontent/uploads/2024/09/Proxy-Form-2024-Annexure-A.pdf>

3. **RSVP**

For logistical reasons it would be appreciated if members or their proxies who will be attending the annual general meeting in person or virtually, could **RSVP** by **04 October 2024**

The members joining us please register by clicking on this link by latest **04 October 2024**

<https://forms.office.com/r/VvDfRg515N>

Or scan this QR Code to RSVP



AGM RSVP

A failure to RSVP will not affect a member's right to attend the meeting in person or by proxy.

4. ELECTRONIC VOTING

Members or their proxies who cannot participate in the Annual General Meeting by way of face to face or an electronic means on the day, may submit their proxies by end of business on the **07 October 2024** to agm@sachefs.co.za

5. GENERAL PURPOSE OF THE ANNUAL GENERAL MEETING

The general purpose of the annual general meeting shall be to consider and, if deemed fit, to pass, with or without modification, the resolution set out hereunder, as well as to deal with the matters set out below.

6. MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON 15 JUNE 2023.

The minutes of the annual general meeting of the Company held on the **15 June 2023** will be presented at the annual general meeting. A copy of the minutes can be accessed by clicking on this link:

<https://sachefs.co.za/wp-content/uploads/2024/09/AGM-FINAL-MINUTES-2024-copy.pdf>

Attached to the e-mail under cover of which this notice is sent, is a copy of the minutes. **(Annexure B)**. Should a member have any comments on the minutes, they are welcome to raise such comments before or at the Annual General Meeting.

7. PRESENTATION OF THE ANNUAL FINANCIAL STATEMENTS OF THE COMPANY FOR THE PERIODS ENDING ON PERIODS ENDING ON 28 FEBRUARY 2023 AND 28 FEBRUARY 2024

A summarised form of the annual financial statements of the Company will be presented at the annual general meeting. A copy of the complete annual financial statements can be accessed by clicking on this link: -

<https://sachefs.co.za/wp-content/uploads/2024/09/South-African-Chefs-Association-NPC-Financial-Statements-2023-1.pdf>

8. RESOLUTIONS

The directors believe that the proposed resolutions are in the best interests of the Company and its members and unanimously recommend shareholders to vote in favour, as the directors intend to do.

8.1 Special Resolution Number 1 – Appointment of the new President

Following the conclusion of President James Khoza's tenure as President of the Association, the appointment of a new President shall require the approval of a special resolution, with the support of at least 60% of all voting rights entitled to be exercised on this special resolution.

Details of the Resolution:

The primary agenda of this AGM is to elect a new president for the South African Chef Association, following the conclusion of Chef James Khoza's esteemed tenure.

Candidates for President:

1. Chef Warren Frantz (Current Board Member)
2. Chef Coovashan Pillay (Current Board Member)

Both Chef Warren Frantz and Coovashan Pillay are eligible to run for the presidency. The candidates may have started their campaign efforts to SA Chef members, who will be voting to elect the new president.

By order of the Board,
Munya Duvera (Principal Officer)
September 2024

9. MEMBERS RIGHTS

Right to have a matter of business dealt with at the AGM

Members meeting the threshold and time limit set out in Section 61 of the Companies Act can require that the Company give its members notice of a resolution and/or include in the business to be dealt with at the AGM any matter which may be properly included in that business.

Right to ask questions at the AGM

Any member attending the meeting has the right to ask questions.

The Company must cause to be answered any such question relating to the business being dealt with at the meeting, but no such answer need be given if:

- a) to do so would interfere unduly with the preparation for the meeting or involve the disclosure of confidential information.
- b) the answer has already been given on a website in the form of an answer to a question.
- c) it is undesirable in the interests of the Company or the good order of the meeting that the question be answered.