

NOTICE OF ANNUAL GENERAL MEETING 2021

THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to any aspect of the proposals referred to in this document or as to the action you should take, you should immediately consult the 2021 AGM Principal Officer at: agm@sachefs.co.za

NOTICE OF PUBLICATION OF ANNUAL REPORT

Notice is hereby given that the South African Chefs Association's Annual Report 2020/2021 has been published on the Company's website- www.sachefs.co.za

Since 1974

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the annual general meeting (AGM) of the members of the Company (subject to any adjournment, postponement or cancellation) through physical and electronic participation at **9:00 am** on **12 November 2021** at the Protea Hotel by Marriott Johannesburg Balalaika Sandton, Maude Street, Sandton 2126. For those who wish to join virtually, will receive the electronic link once you RSVP.

The link will also be accompanied by an online meeting app that will allow you to vote on the resolutions as set out in this notice.

Members attending the AGM must bring along together with their **membership** card any of the following identification documents: A South African ID book or Smart ID card, South African Driver's License or a Passport.

1. RECORD DATE

The record date for determining which members are entitled to receive notice of the annual general meeting is **22 October 2021** and the record date to participate in and vote at the annual general meeting of the Company is **3 November 2021**. Since 1974

2. ATTENDANCE AND VOTING

- **2.1** Please note that, in terms of section 62(3)(e) of the Companies Act, 2008 ("the Companies Act") –
- 2.1.1 a member entitled to attend and vote at the annual general meeting is entitled to appoint a proxy to attend, participate in and vote at the annual general meeting in place of that member and members are referred to the form of proxy attached to this Notice as Annexure A; and
- **2.1.2** a proxy need not also be a member of the Company.
- 2.2 Note further that section 63(1) of the Companies Act requires that the annual general meeting participants must provide satisfactory identification and, in this regard, before any person may attend or participate in the annual general meeting –

- 2.2.1 such person must present reasonably satisfactory identification; and
- **2.2.2** the chairperson of the annual general meeting must be reasonably satisfied that the right of that person to participate and vote, either as a member or a proxy for a member, has been reasonably verified.
- 2.3 Proxy forms must be delivered to the chairperson of the annual general meeting at least 48 (forty-eight) hours before the commencement of the annual general meeting. Notwithstanding, the chairperson shall be entitled to accept proxy forms presented up to the exercise of voting at the annual general meeting.
- 2.4 The completion of a proxy form by a member entitled to complete such a proxy form, will not preclude such member from attending the annual general meeting in person.

Proxy Form Link:

https://sachefs.co.za/wp-content/uploads/2021/10/Proxy-Form.pdf

3. RSVP

For logistical reasons it would be appreciated if members or their proxies who will be attending the annual general meeting in person or virtually could **RSVP** by **3 November 2021** using the following link

https://bit.ly/3m2Blw1

A failure to RSVP will not affect a member's right to attend the meeting in person or by proxy.

SOUTH AFRICAN

4. ELECTRONIC VOTING IEFS ASSOCIATION

Members or their proxies who cannot participate in the Annual General Meeting by way of face to face or an electronic means on the day, may submit their proxies by end of business on the **9 November 2021**. (Annexure A) to agm@sachefs.co.za

5. GENERAL PURPOSE OF THE ANNUAL GENERAL MEETING

The general purpose of the annual general meeting shall be to consider and, if deemed fit, to pass, with or without modification, the resolutions set out hereunder, as well as to deal with the matters set out below.

6. ANNOUNCEMENT OF THE RESULTS OF THE ELECTION OF THE BOARD OF DIRECTORS OF THE COMPANY

The following persons were elected to the board of the Company pursuant to the written resolution in terms of section 60 of the Companies Act –

Adrian Vigus Brown - Adrian is the Executive Chef of the African Pride Irene Country Lodge, Autograph Collection. He was elected onto the SA Chefs board in 2019, where he is currently involved in upgrading and improving the competition portfolio. In 2017 Adrian was selected for the South African Olympic Culinary team and took part in the 2020 Culinary Olympics in Stuttgart. Adrian was involved in SA Chefs Young Chefs Club and held the position of Chairman since 2013 to 2017. He is also the WorldChefs Mentor Ambassador for Middle East and Africa.

Allister Esau - Chef Allister is an active member of SA Chefs. Reflecting over 20 years' experience (South Africa and England) in the Hospitality sector. He has general management and chef experience in restaurants, hotels, project management, conference and events organization, operations management in full facilities, culinary skills in training and development, sales and marketing in aquaculture with food safety in the kitchen.

Candice Adams - Chef Candice is the Academics Operations Manager for Capsicum nationwide. She has worked with a multitude of chefs and hospitality professionals which has enhanced her skills. She can navigate through complex and difficult situations with ease and enjoys working as part of a team. As a director of SA Chefs chef Candice believes in ensuring the partners of the association receive the support to service the needs of the members. She will also be focusing on driving female empowerment and equality within the industry.

Coovashan Pillay - Chef Coo traded a career in commerce, for chef whites. A graduate of the International Hotel School and currently the Executive Chef at Protea Hotel by Marriott O.R. Tambo Airport. He was elected to the SA Chefs Board in 2019 heading up the youth portfolio and also assists with SA Chefs events. A firm believer in grooming and mentoring young chefs for the betterment and longevity of the industry.

Jocelyn Myers-Adams - Chef Jocelyn, a current partner of Food Jams, has been a chef for the past 25 years, and has worked and travelled to expand her culinary knowledge and experience to an international level. She is passionate about the culinary industry. Her main passion is to share

her knowledge and experience as a student and a teacher to help other realise their dreams. She has high standards, a strong work ethic, and perseverance which she will bring to the board of directors. Her aim is to grow and develop the culinary landscape of South Africa though opportunities and experience and build a more cohesive and successful association.

Lesley Jacobs - Chef Lesley Jacobs, co-founder and current national program director of the FBI Chef Schools has been an active member of the SA Chefs Association since 1997 when he commenced his studies at the then Technikon Free State. He has strong industry connections through his time spent as an active chef and also through the current structures of their training schools. Apart from ample culinary expertise, Lesley also holds an MBA degree from the UFS and constantly strives to improve his knowledge and skills of culinary training and management. Lesley was the logistics manager of Team SA who competed in Stuttgart Germany.

Linah Pinky Maruping - Linah has gained a vast amount of industry experience since graduating. She worked as a sous chef and executive sous chef at numerous establishments, before moving over to Tiger Brands Out of Home Solutions as a research and development chef. Here, she was responsible for new innovations, development of new product benchtop prototypes, continuous product improvement and drafting of recipe specifications. Since then, Linah has been appointed Regional customer manager for Unilever Food Solutions, where she is a welcomed addition to the team

Thomas Hurter - Tommie, owner and founder of the Limpopo Chefs Academy. He opened Limpopo Chefs Academy in 2014 in Mokopane and in the beginning of 2017 he opened another campus in Polokwane. Tommie was also part of the TWG (Technical Working Group) to develop the new Chef Trade Test qualification making him one of the first to get his formal Chef Trade Test Qualification in 2019. He is passionate about culinary education and uplifting the skills of the youth in his home province, Limpopo. Tommie was elected as the SA Chefs Limpopo Chapter Chairman in 2016 which grew later into a fully-fledged region.

Warren Frantz - Chef Warren was elected on the SA Chefs Board since 2019, heading up the Regional Committee's Portfolio. Previously he was the SA Chefs KwaZulu Natal Committee Chairman. With a local and international career spanning almost three decades, he is considered as a highly accomplished leader with vast experience in motivating, training and developing multicultural teams in the Food and Hospitality Industry.

This constitutes the notice of the result of the written resolution, as contemplated in section 60(4) of the Companies Act.

7. MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON 28 AUGUST 2020.

The minutes of the annual general meeting of the Company held on the **28**th of August **2020** will the presented at the annual general meeting. A copy of the minutes can be accessed by clicking on this link:

https://sachefs.co.za/wp-content/uploads/2021/10/AGM-minutes-28th-August-2020.pdf

Attached to the e-mail under cover of which this notice is sent, is a copy of the minutes. (Annexure B). Should a member have any comments on the minutes, they are welcome to raise such comments before or at the Annual General Meeting.

8. PRESENTATION OF THE ANNUAL REPORT FOR THE COMPANY FOR THE PERIOD ENDING ON 28 FEBRUARY 2020 AND 28 FEBRUARY 2021.

A summarised form of the annual report of the Company will the presented at the annual general meeting. A copy of the annual report can be accessed by clicking on this link:

 $\underline{https://sachefs.co.za/wp-content/uploads/2021/10/2021-and-2020-Consolidated-Annual-Report-SA-Chefs.pdf}$

Attached to the e-mail under cover of which this notice is sent, are the highlights of the annual report for the Company for the period ending on 28th February 2020 and 28 February 2021 (Annexure C)

9. PRESENTATION OF THE ANNUAL FINANCIAL STATEMENTS OF THE COMPANY FOR THE PERIOD ENDING ON 28 FEBRUARY 2020 AND 28 FEBRUARY 2021

A summarised form of the annual financial statements of the Company will the presented at the annual general meeting. A copy of the complete annual financial statements can be accessed by clicking on the following links:

2020 Annual Financial Statements:

https://sachefs.co.za/wp-content/uploads/2021/10/South-African-Chefs-Association-2020-Annual-Financial-Statements-FINAL-002.pdf

2021 Annual Financial Statements:

https://sachefs.co.za/wp-content/uploads/2021/10/Std-AFS-SACA-OCT-2021.pdf

10. RESOLUTIONS

The directors believe that the proposed resolutions are in the best interests of the Company and its members and unanimously recommend shareholders to vote in favour, as the directors intend to do.

10.1 SPECIAL RESOLUTION NUMBER 1 – CHANGES TO THE MEMORANDUM OF INCORPORATION

https://sachefs.co.za/wp-content/uploads/2021/10/SA-Chef-MOI-2021-.pdf

The percentage of voting rights that will be required for the adoption of this ordinary resolution is the support of more than 60% of all the voting rights that are entitled to be exercised on this ordinary resolution.

10.2 ORDINARY RESOLUTION NUMBER 1 – CHANGES TO THE COMPANY RULES

https://sachefs.co.za/wp-content/uploads/2021/10/SA-Chefs-Rules-Sept-2021.pdf

The percentage of voting rights that will be required for the adoption of this ordinary resolution is the support of more than 50% of all the voting rights that are entitled to be exercised on this ordinary resolution.

10.3 ORDINARY RESOLUTION NUMBER 2 – APPOINTMENT OF THE AUDITORS

"Resolved that CTF Tax & Financial Services be reappointed as the auditors of the Company, as contemplated in section 90 of the Companies Act." The percentage of voting rights that will be required for the adoption of this ordinary resolution is the support of more than 50% of all the voting rights that are entitled to be exercised on this ordinary resolution.

10.4 ORDINARY RESOLUTION NUMBER 3 - AUTHORITY OF DIRECTORS

"Resolved that any director of the Company, acting alone, is authorised to do all things and sign all documents as may be reasonable or necessary to give effect to the preceding resolutions. Any actions which have been taken by any director of the Company or any of the officer or prescribed offers of the Company related to the preceding resolutions are ratified and approved."

The percentage of voting rights that will be required for the adoption of this ordinary resolution is the support of more than 50% of all the voting rights that are entitled to be exercised on this ordinary resolution.

By order of the Board,

Arnold Tanzer (Principal Officer) October 2021

MEMBERS RIGHTS

Right to have a matter of business dealt with at the AGM

Members meeting the threshold and time limit set out in Section 61 of the Companies Act can require that the Company give its members notice of a resolution and/or include in the business to be dealt with at the AGM any matter which may be properly included in that business.

Right to ask questions at the AGM

Any member attending the meeting has the right to ask questions.

The Company must cause to be answered any such question relating to the business being dealt with at the meeting but no such answer need be given if:

- a) to do so would interfere unduly with the preparation for the meeting or involve the disclosure of confidential information;
- b) the answer has already been given on a website in the form of an answer to a question;
- c) it is undesirable in the interests of the Company or the good order of the meeting that the question be answered.



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Notice is hereby given that the South African Chefs Association's Annual Report 2020/2021 has been published on the Company's website- www.sachefs.co.za

Since 1974

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the annual general meeting (AGM) of the members of the Company (subject to any adjournment, postponement or cancellation) through physical and electronic participation at **9:00 am** on **24 January 2022** at the Protea Hotel by Marriott Johannesburg Balalaika Sandton, Maude Street, Sandton 2126. For those who wish to join virtually, will receive the electronic link once you RSVP.

The link will also be accompanied by an online meeting app that will allow you to vote on the resolutions as set out in this notice.

Members attending the AGM must bring along together with their **membership** card any of the following identification documents: A South African ID book or Smart ID card, South African Driver's License or a Passport.

1. RECORD DATE

The record date for determining which members are entitled to receive notice of the annual general meeting is **02 January 2022** and the record date to participate in and vote at the annual general meeting of the Company is **15 January 2022**. Since 1974

2. ATTENDANCE AND VOTING

- 2.1 Please note that, in terms of section 62(3)(e) of the Companies Act, 2008 ("the Companies Act") –
- 2.1.1 a member entitled to attend and vote at the annual general meeting is entitled to appoint a proxy to attend, participate in and vote at the annual general meeting in place of that member and members are referred to the form of proxy attached to this Notice as Annexure A; and
- **2.1.2** a proxy need not also be a member of the Company.
- 2.2 Note further that section 63(1) of the Companies Act requires that the annual general meeting participants must provide satisfactory identification and, in this regard, before any person may attend or participate in the annual general meeting –

- 2.2.1 such person must present reasonably satisfactory identification; and
- **2.2.2** the chairperson of the annual general meeting must be reasonably satisfied that the right of that person to participate and vote, either as a member or a proxy for a member, has been reasonably verified.
- 2.3 Proxy forms must be delivered to the chairperson of the annual general meeting at least 48 (forty-eight) hours before the commencement of the annual general meeting. Notwithstanding, the chairperson shall be entitled to accept proxy forms presented up to the exercise of voting at the annual general meeting.
- 2.4 The completion of a proxy form by a member entitled to complete such a proxy form, will not preclude such member from attending the annual general meeting in person.

Proxy Form Link:

https://sachefs.co.za/wp-content/uploads/2021/12/Amended-Proxy-Form.pdf

3. RSVP

For logistical reasons it would be appreciated if members or their proxies who will be attending the annual general meeting in person or virtually could **RSVP** by **15 January 2022** using the following link:

https://bit.ly/3z51f7e

A failure to RSVP will not affect a member's right to attend the meeting in person or by proxy.

SOUTH AFRICAN

4. ELECTRONIC VOTINGIEFS ASSOCIATION

Members or their proxies who cannot participate in the Annual General Meeting by way of face to face or an electronic means on the day, may submit their proxies by end of business on the **20 January 2022**. (Annexure A) to agm@sachefs.co.za

5. GENERAL PURPOSE OF THE ANNUAL GENERAL MEETING

The general purpose of the annual general meeting shall be to consider and, if deemed fit, to pass, with or without modification, the resolutions set out hereunder, as well as to deal with the matters set out below.

6. ANNOUNCEMENT OF THE RESULTS OF THE ELECTION OF THE BOARD OF DIRECTORS OF THE COMPANY

The following persons were elected to the board of the Company pursuant to the written resolution in terms of section 60 of the Companies Act –

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This constitutes the notice of the result of the written resolution, as contemplated in section 60(4) of the Companies Act.

7. MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON 28 AUGUST 2020.

The minutes of the annual general meeting of the Company held on the **28**th of August **2020** will the presented at the annual general meeting. A copy of the minutes can be accessed by clicking on this link:

https://sachefs.co.za/wp-content/uploads/2021/10/AGM-minutes-28th-August-2020.pdf

Attached to the e-mail under cover of which this notice is sent, is a copy of the minutes. (Annexure B). Should a member have any comments on the minutes, they are welcome to raise such comments before or at the Annual General Meeting.

8. PRESENTATION OF THE ANNUAL REPORT FOR THE COMPANY FOR THE PERIOD ENDING ON 28 FEBRUARY 2020 AND 28 FEBRUARY 2021.

A summarised form of the annual report of the Company will the presented at the annual general meeting. A copy of the annual report can be accessed by clicking on this link:

 $\underline{\text{https://sachefs.co.za/wp-content/uploads/2021/10/2021-and-2020-Consolidated-Annual-Report-SA-Chefs.pdf}}$

Attached to the e-mail under cover of which this notice is sent, are the highlights of the annual report for the Company for the period ending on 28th February 2020 and 28 February 2021 (Annexure C)

9. PRESENTATION OF THE ANNUAL FINANCIAL STATEMENTS OF THE COMPANY FOR THE PERIOD ENDING ON 28 FEBRUARY 2020 AND 28 FEBRUARY 2021

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10. RESOLUTIONS

The directors believe that the proposed resolutions are in the best interests of the Company and its members and unanimously recommend shareholders to vote in favour, as the directors intend to do.

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10.4 ORDINARY RESOLUTION NUMBER 3 - AUTHORITY OF DIRECTORS

"Resolved that any director of the Company, acting alone, is authorised to do all things and sign all documents as may be reasonable or necessary to give effect to the preceding resolutions. Any actions which have been taken by any director of the Company or any of the officer or prescribed offers of the Company related to the preceding resolutions are ratified and approved."

The percentage of voting rights that will be required for the adoption of this ordinary resolution is the support of more than 50% of all the voting rights that are entitled to be exercised on this ordinary resolution.

By order of the Board,

Arnold Tanzer (Principal Officer)
October 2021

MEMBERS RIGHTS

Right to have a matter of business dealt with at the AGM

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